

Privacy Policy

Reviewed by: Catherine Jones	Review Date: July 2024	Next Review Date: July 2025
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Policy Statement

Get Set Go English is committed to protecting personal information and does so in line with data protection laws.

Scope

This policy applies to digital and non-digital information. We do not sell personal information to 3rd parties.

The Policy

- We will ask for personal information when
 - Making an enquiry through our website.
 - When completing a registration with us. Registrations may include emergency contact information.
- We may also collect personal information from 3rd party personnel such as representatives / agents / travel operators etc.
- We may use this information to provide targeting information about services or promotions we are offering.
- We will only keep personal information for as long as it is reasonably necessary for the purpose in which we have collected it.
- We will comply with any statutory or regulatory obligations in relation to the retention of information.
- When transferring information, we will use appropriate measures to ensure its safety.
- We will honour any request to stop processing personal information for marketing purposes.

Responsibilities

Overall responsibility for privacy lies with Catherine Jones – Owner, Course Director, and Teacher.

References

- For any query, please contact catherine@getsetgoenglish.co.uk
- General Data Protection Regulation (GDPR).